

Game Switch/Swap & Reschedule Process – Rep B

If you need to reschedule any games due to conflicts with tournament it is important to secure a game switch/swap or request a reschedule – it is the responsibility of the team with the conflict to negotiate the change. Once agreed upon teams must complete the appropriate Ottawa B League form and submit to the B League Convenor of your division. Additional details can be found in OBMHL Playing Rules and Regulations (Rule 8).

Once a conflict is identified you should look to resolve as quickly as possible.

Option 1 Game Switches/Swaps

- In OBMHL if you are visiting team and have identified a game conflict you must complete a game switch/swap.
- Review OBMHL schedule to look at dates of games where other opponents are playing home team and identify possibilities for a switch/swap.
- Contact other team to seek alignment.
- Once you have an agreed upon game switch/swap you need to complete the [OBMHL Game Swap template](#) and email to your OBMHL division convenor.
- If no game switches are possible visiting teams can initiate a game reschedule request
- Team manager is responsible to ensure game schedule on MDHA team website is updated AFTER OBMHL site has been updated by the B League Convenor at your respective division with new game details.

Important Notes

- Game numbers are assigned to the teams playing and never change
- Teams maintain original Home or Away

Option 2 Game Reschedules

- Per OBMHL R&R 8 a) iii & iv - each team can perform an unlimited number of game reschedules but after Nov. 24th each team is limited to a maximum of 2.
- Per OBMHL R&R 8 a) I teams requesting a game reschedule must first seek approval from OBMHL division convenor.
- If a reschedule is required you need to contact the MDHA Ice Convenor (iceconvenor@metcalfejets.ca) and the MDHA GHA Convenor (ghaconvenor@metcalfejets.ca) and provide a list of suitable dates for you & your opponent for a replacement game to be scheduled.
- Ice Convenor will advise of a new time for game once ice secured.
- Requesting team will complete [OBMHL Game Reschedule template](#) and submit to their OBMHL division convenor.
- Requesting team will notify the MDHA Ice Convenor (iceconvenor@metcalfejets.ca) and the MDHA GHA Convenor (ghaconvenor@metcalfejets.ca) once game change has been approved by OBMHL – this will ensure your referees get rescheduled.
- Team manager is responsible to ensure game schedule on MDHA team website is updated AFTER OBMHL site has been updated by the B League Convenor at your respective division with new game details.

Important Notes

- Game numbers are assigned to the teams playing and never change
- Teams maintain original Home or Away
- Only dates, times & locations can change – you never change opponents.

OBMHL: Playing Rules & Regulations

8. RESCHEDULING/ SWITCHED GAMES

- a. Switched Games: Visiting teams, as shown on the league schedule, may not reschedule any game(s) without first attempting to switch games with other visiting teams scheduled to play the same home team on a different date. Once the teams involved have agreed to switch a game, the league convenor must be notified by the team requesting the switch no later than 72 hours before the scheduled date of the first game involved in the switch. The convenor shall notify the home team. The home team cannot refuse to play the switched team.
 - i. Re-Scheduled Games: Teams requesting to have a game re-scheduled, must make the request in writing, and submit it to their division convenor for consideration. Convenors are entrusted with the authority to either approve or deny all requests upon their submission. No team will be allowed to engage with any other team to re-schedule any game without first receiving written approval from their division convenor. This rule does not apply to inclement weather related issues. (refer to rule h). The "B" League has instituted a policy regarding game changes, to minimize disruption to the League schedule and to provide all teams with a reasonable window of time to meet their scheduling needs:
 - ii. Visiting Teams may switch games is required. A switch involves two visiting teams switching their games, so that games occur as scheduled, but the Game # on that given date changes. The game date, time, and location remain unchanged. On the League schedule, the game number will change to reflect the correct match-up.
 - iii. Prior to midnight on Nov. 24, teams may reschedule as many games as they need to change, provided the new date, time, and location are agreed to by both parties.
 - iv. After midnight on Nov. 24, a maximum of 2 game changes may be requested by any team.

ALL GAME CHANGES AND SWITCHES MUST BE APPROVED, IN ADVANCE, BY THE LEAGUE CONVENOR

- b. Scheduling Deadline: Any games that have been cancelled and not re-scheduled must be scheduled by the end of December of the current playing season. It is the League's intentions that once the league enters into the New Year, all games have been scheduled.
- c. Invalid Reasons for Re-Scheduling Games: No team will be allowed to re-schedule any league or playoff game for team activities, player/coaches absence, game starting time, playing games on successive nights etc. Any requests to have a game re-scheduled; must seek be sent in writing and receive the approval of the League convenor.
- d. Referee Costs: Any additional costs charged to the "B" League in respect of the game officials assigned to a league or playoff game will be borne by the team that was responsible for incurring the additional costs.
- e. Ice Costs: If applicable, the incremental cost of the ice for the re-scheduled game will be borne by the home team requesting the change, unless the teams involved agree to another payment arrangement. League Convenor's Discretion: To ensure the league schedule is completed within the prescribed time limits, the league convenor has the authority to make a final decision for all rescheduled and switched games where the teams involved fail to reach an agreement within a reasonable time frame.
- f. Travelling Cost: If applicable, the incremental cost of travelling to & from a switched game or re-scheduled game will be borne by the travelling team.
- g. Inclement Weather Re-scheduling:
 - i. Team officials must contact their league convenor who has the authority to postpone games due to weather conditions.
 - ii. If the league convenor cannot be reached, team officials must contact the League President, Vice-President or the Treasurer or Secretary who also have the authority to postpone games.
 - iii. The team official will then contact the Referee Scheduler of their District to advise the officials that the game has been postponed and will be re-scheduled.

NOTE: At no time may a team postpone a game on its own. If this is done the team will be subject to fine or suspension.