



MDHA Executive Board Meeting
 June 21, 2021 @ 7:00pm
WEBEX MEETING

POSITION	NAME	Attendance
President	Cheryl A. Cooper	Present
Past President	Andrea Benson McDougall	Present
VP – House Operations	Julianne Oelke-Simonsen	Present
VP – Discipline/Risk & Safety	Matthew D Graham	Present
VP – Competitive	Mike Branchaud	Present
Registrar	Tamara Brittain	Present
Ice Convenor	Ward Mallon	Present
Secretary	Stacey Heins	Present
Treasurer	Rosanna Ferguson	Present
Coach Mentor	Steve Brunette	Present
Convenor – U7/Initiation	Jamie Janes	Regrets
Convenor – U9/Novice	Steve Brittain / Jason Scholar	Present Present
Convenor – U11/Atom	Todd Lockett	Present
Convenor – U13/PeeWee	Alison Watson Matthew A Graham	Present Present
Convenor – U15/Bantam	Julia Tuff	Present
Convenor – U18/Midget Convenor- U21/Juvenile	Mark Volk	Present
Equipment/Merch Manager	Jay Kennedy	Present
Player Development	Chad Guy	Present
Fundraising Coordinator	Victoria Compton	Present
GHA Convenor	Chris Rheaume	Present

Webmaster	Darryl Swerbrick	Present
Tournament Coordinator	Adrienne Duncan	Present
Financial Assistance Program	Nick Pommainville	Absent

Meeting was called to order at 7:01 by **Cheryl Cooper**

1. Motion to approve the May Meeting Minutes.

By Julianne Oelke-Simonson. Seconded by Todd Lockett.

Motion carried with 15 votes.

2. Review of 2021 AGM Minutes

One amendment to remove duplicate participant entry.

AGM Minutes tabled to 2022 AGM Meeting.

3. President's Report – Cheryl Cooper

Cheryl presented the President's Report for the month. There is an upcoming GHA meeting where it is anticipated that the GHA budget will be voted on.

She mentioned that HEO anticipates a return to regular play in the fall, but it is dependent on vaccine numbers.

A couple of housekeeping notes:

- If unable to attend a board meeting, please notify Cheryl and Stacey and send any report you may have to provide to them so it can be presented on your behalf.
- A Code of Conduct will be sent by Matt D. Graham for each executive member to sign and return.
- Meetings will follow [Robert's Rules of Order](#)
- Reminder of email etiquette for the group to reply only to the originator of an email, not to the entire group so as not to inundate inboxes.

4. Update on Jersey Order- Cheryl Cooper & Jay Kennedy

As per the last meeting, new jerseys are being ordered. There is a reserve fund for full replacement of jerseys every five years. This was scheduled for last year but was delayed due to COVID.

- Competitive jersey replacement is estimated at \$21 000.00 for Metcalfe's share. Total cost is being split with Russell based on the number of teams being hosted.
- House jersey replacement is estimated at \$69 000.00 before taxes based on 1075 jerseys. The supplier is still working with Jay Kennedy to bring the cost down.
- No vote required, as this was approved at a previous meeting.

5. Updates on Website, Email & Document Storage- Darryl Swerbrick

In the move from Goalline to TeamSnap, we lost the email redirect function. Darryl has been researching alternatives and proposed Host Papa as the supplier.

- Currently we are using Google Docs for document storage, but there may be an option in Host Papa for that as well. Further research is required to confirm.

Motion to use Host Papa for email redirect at a cost of \$12 per redirect (estimated total cost of \$324 plus tax)

Motion by Darryl Swerbrick. Seconded by Tamara Brittain

Motion carried with 16 votes

6. New Board Members & Contact Information

The Executive was asked to provide contact information to Cheryl and Stacey. Once completed, the document will be emailed to the group so that we can communicate as necessary.

- Julianne will send out job descriptions of each role out to the group.

There are several new board members this year:

Alison Watson

Matt A Graham

Stacey Heins

Adrienne Duncan

Positions on the Executive have been discussed and are assigned as follows:

Julianne Oelke-Simonsen	VP House Operations
Mike Branchaud	VP Competitive
Matthew D. Graham	VP Risk, Safety & Discipline
Jamie Janes	U7 Convenor
Steve Brittain	U9 Convenor
Jason Scholar	U9 Convenor
Todd Lockett	U11 Convenor
Alison Watson	U13 Convenor
Matt A. Graham	U13 Convenor
Julia Tuff	U15 Convenor
Mark Volk	U18 & U21 Convenor
Stacey Heins	Secretary
Rosanna Ferguson	Treasurer
Ward Mallon	Ice Scheduler
Tamara Brittain	Registrar
Darryl Swerbrick	Webmaster
Chad Guy	Player Development Director
Vicki Compton	Fundraising Coordinator
Jay Kennedy	Equipment & Merchandise Coordinator
Chris Rheume	GHA Convenor
Nick Pommainville	Financial Assistance Program
Adrienne Duncan	Tournament Coordinator
Steve Brunette	Coach Mentor

Motion to accept Executive roles as laid out

Motion by Todd Lockett. Seconded by Jay Kennedy
Motion carried with 16 votes.

5. MDHA Hoodies/Golf Shirts for New Members

In previous years, it was voted that new Executive members would receive either a hoodie or a golf shirt to represent the association at meetings and arenas. New members are asked to send an email to Jay Kennedy with preference (hoodie or golf shirt) and size. If any existing member would like additional hoodies or other MDHA merchandise, please email Jay.

Motion to supply new members with hoodie or a golf shirt

Motion by Ward Mallon. Seconded by Tamara Brittain
Motion carried with 16 votes.

6. Treasurer's Report- Rosanna Ferguson

Due to an increase in the cost of ice as well as reffing fees, a proposed increase to registration fees was presented to the board. For House League the increase is between 10-16% depending on the age group and for Rep B, the increase proposed is between 15-19%.

- This increase represents two years worth of cost adjustment as no changes were made last year due to COVID.
- Several adjustments were made to bring the increase down from approximately 20% in some divisions.
- Suggestions regarding cost saving measures were presented, but ultimately were decided against for the moment.

Motion to approve increase to registration fees

Motion by Ward Mallon. Seconded by Julianne Oelke-Simonsen
Motion carried with 16 votes.

7. Registrar's Report- Tamara Brittain

The first trial with the new registration software is complete. Thank you to those who participated. Tamara will be looking for volunteers again when the latest round of updates to the software is complete. Those interested in the next round of testing the software are encouraged to email Tamara.

- Registration will be opening soon. To get the word out, Tamara will be sending an email blast out to existing parents as well as putting up signage in and around the area. Social media will also advise parents of registration opening date and options for payment.
- Due to the new system, Tamara proposed a change to the family discount for those with 3 or more players registered. Right now, those with three or more players registered receive a 15% discount per player. The new structure would be a 30% reduction on the third registered player (discount to be applied to the lowest registration fee), and a 20% discount on the fourth player registered (discount to be applied to the second lowest registration fee).

- Installment payment options were presented. Those wishing to pay in installments will be asked to pay 50% at time of registrations with two subsequent 25% payments made September 1, 2021 and October 1, 2021. A preference for credit card payments was expressed. Additionally, due to difficulties documenting e-transfers in the system, registration via e-transfer can not be accepted. Parents who wish to pay with cash or cheque will need to contact Tamara to make alternate payment arrangements.
- Tamara proposed an Early Bird payment option, where those who register before August 15, 2021 will pay the registration fees as set out in the budget proposed by the Treasurer for the 2021-22 season. Those registering after August 15, 2021 will be asked to pay an additional \$25 per player.

Motion to approve change to family discount structure

Motion by Tamara Brittain. Seconded by Steve Brittain
Motion carried with 17 votes

Motion to approve installment payment structure

Motion by Tamara Brittain. Seconded by Steve Brittain
Motion carried with 17 votes.

Motion to approve early bird registration structure

Motion by Vicki Compton. Seconded by Mark Volk
Motion carried with 17 votes.

8. Draw for Registration Discount from AGM

Two names were drawn from the participants of the 2020 Annual General Meeting. The winners will receive a \$250 credit towards their hockey registration for the 2021-22 season.

Winners of the draw:

- Scott Ricci
- Jason Scholar

9. Next Meeting- BBQ Proposal

Depending on public health guidelines, Mark Volk has offered to host a bbq next month before the board meeting. An invite will be extended to past board members to join for the meal.
Details to follow

10. Round Table Discussion

- A reminder about Conditioning Camp and Body Checking clinic. Ward has the ice times and dates and will provide those to Chad and Tamara so they can organize registration etc.
- Darryl will be setting up new teams in TeamSnap going into the season. Additionally, he will be setting up an Executive Team so we can utilize TeamSnap for scheduling and board communications. Please watch your emails and accept those invites.

- Mark raised a question regarding the start date of the 2021-22 season. At this time, it is believed to be starting at the regular time (end of September) but Ward has not received confirmation or ice times for that as yet.

11. Motion to adjourn made by Jay Kennedy

Meeting adjourned at 8:36pm

Next meeting of the MDHA Executive Monday July 19, 2021, at 7pm