



MDHA Executive Meeting
Monday September 18th, 2023
7:00 pm via Webex

Call to Order

The President called the meeting to order at 7:02 and quorum was noted.

Approval of Minutes of August 2023 Meeting

Motion to adopt the August Executive Meeting minutes

– Moved by Cheryl Cooper, seconded by Stacey Heins

MOTION CARRIED

President's Report

In her report, the President debriefed on the GHA Board meeting:

- GHA will be holding a mandatory meeting for MDHA coaches and managers. The meeting date is to be confirmed. Preference is for attendance in person.
- Cumberland slated to be joining GHA House League at A levels. This is being monitored and Cumberland is following the allocation charts.
- Jenn Primeau has moved to another position and Reg McDonald has returned as GHA District Chair
- The Discipline Chair reminded associations about carryover suspensions from the previous playing season
- There was discussion about a "C" division in U15 that would pool players from different associations with similar abilities
- Associations reminded of the deadlines for declaring teams to GHA

The President also noted that many Rep B tryouts and House League evaluations had been completed or close to wrapping up and thanked the many volunteers who helped make this happen.

New Business/Reports

1. Introduction of candidate for Fundraising Coordinator position

Motion to appoint Kellie Blue as MDHA Fundraising Coordinator

- Moved by Deb Monaghan, seconded by Stacey Heins

MOTION CARRIED

2. Treasurer's Report – Stacey

The Treasurer made the following points in her report:

- Approximately \$430K in the General account
- No major expenditures were paid over the past month. B League, Winchester ice and GHA ice expenditures will be paid shortly.
- \$58K for jersey fund will be placed in GIC when paperwork is ready
- \$7500 for FAP will be placed in cashable GIC
- A donation of \$100 was made to the Ottawa Hospital Foundation in memory of former MDHA board member Wally Sampson

The Treasurer also updated on the consideration of changes to how team bank accounts are managed. Discussions with Scotiabank in Osgoode indicated that the branch was not able to waive fees on accounts but a sponsorship was possible which could be used to offset the fees. The Treasurer recommended removing the requirement for dual signatures in favour of a system where one team official pays for expenses and another team official reimburses from the team account.

The President asked the Treasurer and the Secretary to develop wording for a motion that could be put before the Executive in an online vote due to

the urgent need for teams to open their bank accounts, which would be ratified at the October Executive meeting.

3. Registrar's Report -Tamara

The Registrar noted that registrations for U21 had met the cap and asked convenors to let her know if registrations needed to be capped for other age groups.

a. Volunteer Credentials

Volunteers needed to acquire required credentials once bench staff had been identified. The information outlining credentials is outlined on the MDHA website under "Volunteer Information". All volunteers need to be registered. All qualifications need to be completed by November 30, 2023 so it was advised that volunteers register for required courses early.

b. Rosters

Convenors were reminded to get rosters into the Registrar as soon as possible. Affiliations cannot be added until the rosters have been finalized. Teams often need rosters in order to complete tournament applications.

c. Affiliations

The chart showing who can be affiliated with teams is on the GHA website. The deadline for affiliations is February 15, 2024. The Registrar reminded that affiliations need to be approved at the GHA level as well as MDHA so the process can take some time. Affiliations are not required to invite players to practices.

4. Webmaster's Report – Darryl

a. Teamsnap Updates

The Webmaster reported he was busy getting teams loaded into Teamsnap. He will add practices once the teams are officially set and the schedule is available.

b. Website Update

The Webmaster provided an update on recent website issues. There was an issue with the emails not going through to the @metcalfejets.ca addresses. Efforts to resolve the email issue caused a broader issue with the website which was resolved. This local outage was then followed by a brief system-wide outage.

The Webmaster also noted that the control of the domain name is registered with an individual. He indicated that he has the ability to take over the name and register it with a generic account which would facilitate control in the future. He planned to make this change next summer.

5. VP House Report – Ward

The VP House reported that house league evaluations were underway and going smoothly. Convenors could provide their reports later in the meeting.

6. VP Competitive Report – Julia

The VP Competitive reported that the tryouts for the U12 to U16 teams had gone smoothly. B Leagues schedules had been released. Tryouts for U10 and U11 were starting that night.

a. Ratification of U10 Rep B Coach Vote

The VP Competitive indicated that more deliberations were necessary on the coach candidates for U10 Canucks and that a vote would be forthcoming to the Board shortly. It was hoped to have the process finalized by the end of tryouts.

The previous vote that had been distributed to the Executive was not brought forward for ratification.

b. Rep B Jerseys

The VP Competitive raised an issue with the sizing of jerseys for the U10 Canucks. The jerseys were extremely large for the age group.

Julia proposed that new smaller jerseys be ordered from the same vendor as the previous order. Costs were estimated at \$2870 plus shipping.

The Treasurer indicated that she thought this expenditure could be accommodated within the General Account and that the annual contribution to the jersey account could be adjusted accordingly.

Motion to acquire new jerseys for the U10 Canucks Rep B team to address sizing issues.

- Moved by Julia Tuff, seconded by Maryam Sugrue-Foubert

MOTION CARRIED

7. VP Risk & Safety, Discipline - Matt

a. Mandatory GHA Coach-Manager Discipline Meeting

The VP Risk & Safety indicated that GHA wanted to meet in-person with coaches and managers to discuss discipline early in October.

b. CAPT (Concussion management app) Pilot

The VP Risk & Safety raised that CAPT, a new concussion management app, is available for teams to try. He would like to pilot with the 3 Canuck Rep B teams that play with body contact (U14, U16 and U18).

Motion to pilot the use of CAPT by the U14, U16, and U18 Canuck Rep B teams for the 2023-24 hockey season and the Executive approve the expense of \$300

- Moved by Matthew Graham, seconded by Ward Mallon

MOTION CARRIED

8. Ice Scheduler Report – Lesley

The Ice Scheduler reported that she had developed rough drafts of ice schedules up to Thanksgiving.

9. Equipment and Merchandise Report -Jay

The Equipment and Merchandise Coordinator reported that the distribution of equipment and jerseys to teams was underway.

10. Player Development/Coach Mentor Report – Nick

a. Results of Conditioning Camp and Try Being Goalie

The Player Development Director reported that the Conditioning Camp and the “Try Being Goalie” event went well.

b. Goalie Development

Still waiting to hear back from Amped on their offering.

c. Player Development Plan 2023-24

The Player Development Director indicated that sessions with Action Innovation has been scheduled throughout the season

He also introduced the idea of hosting skill sessions (shooting, passing) particularly for younger players. He said that someone could be brought in to run these sessions or he could provide himself.

The Executive was generally supportive of the idea. There were questions about how to decide who could participate in the sessions (e.g. coach identified players, open to everyone, which age groups). The Ice Scheduler pointed out the challenges of finding additional ice time for these sessions without affecting practice ice.

The Player Development Director was asked to develop the sessions as a pilot and work with the Ice Scheduler to identify available ice.

The Player Development Director and Coach Mentor also noted that he was looking into developing a mentoring program for U18-aged individuals who have shown interest in coaching. The Registrar noted that these individuals will require credentials like other coaching staff. The Executive was supportive of hearing more on this idea.

11. FAP Coordinator Report – Caitlyn

The FAP Coordinator reported that 3 families with 5 players had been approved for FAP, which meant 2 additional players had benefited.

12. Secretary Report - Brian

a. Photo Days

The Secretary informed the Board that there would be a photo night for the Rep B Canuck teams that had been selected on September 27, 2023 at the Metcalfe Arena upstairs hall. Photos for remaining Rep B and the House League teams were scheduled for October 27 and 28, 2023.

b. Booking City of Ottawa non-ice facilities

The Secretary reminded Executive members that he would be the liaison with the City of Ottawa for the booking of municipal non-ice facilities.

13. Convenor Reports (U7-U21)

a. U7 – Nathaly

The U7 Convenor reported that 5 coaches had been identified and teams were being finalized.

b. U9 – Maryam

The U9 Convenor noted that evaluations were underway and 6 teams were envisioned.

c. U11 – Jessica

The U11 Convenor reported that evaluations were scheduled for the following weekend and that lots of help had volunteered.

d. U13 – Todd

In the absence of the U13 Convenor, the VP House reported that the A and C team had been finalized and B team balancing would be completed that week with coaches almost all identified.

e. U15 – Andrew

Evaluations were complete. The A team was set and coaches identified. B rosters would be finalized later.

f. U18 – Adam/Deb

Adam indicated that evaluations were scheduled to be in 2 ½ weeks. Evaluators were being prepared and early identification of coaches underway. It was planned to have 1 A team and 3 B teams.

g. U21 - Deb

Deb reported that 16 skaters and 2 goalies had registered so registration was capped. A non-parent had volunteered to be head coach for the team.

Motion to appoint Patrick Young as head coach of the U21 team.

- Moved by Deb Monaghan, seconded by Ward Mallon

MOTION CARRIED

In concluding the Convenors' reports, the President asked Convenors to provide some information about the coach candidates to the Board when brought forward for a vote.

Roundtable

No additional items were raised.

Adjournment

Motion to adjourn

- Moved by Maryam Sugrue-Foubert

MOTION CARRIED

Next Meeting: Monday October 16, 2023 at 7pm

POSITION	NAME	ATTENDANCE (Present/Regrets)
President	Julianne Oelke-Simonsen	P
Past President	Cheryl Cooper	P
VP – House Operations	Ward Mallon	P
VP – Discipline, Risk & Safety	Matthew D. Graham	P
VP – Competitive	Julia Tuff	P
Registrar	Tamara Brittain	P
Ice Convenor	Lesley Parker	P
Treasurer	Stacey Heins	P
Secretary	Brian Gear	P
Convenor – U7	Nathaly Barnett	P
Convenor – U9	Maryam Sugrue-Foubert	P
Convenor – U11	Jessica Dearden	P
Convenor – U13	Todd Lockett	R
Convenor – U15	Andrew Penner	P
Convenor – U18	Adam Baker Deb Monaghan	P P
Convenor – U21	Deb Monaghan	P
Equipment and Merchandise Coordinator	Jay Kennedy	P
Player Development/Coach Mentor	Nick Pommainville	P
Fundraising Coordinator	Kellie Blue (<i>appointed during meeting</i>)	P
GHA Convenor	Chris Rheaume	R
Webmaster	Darryl Swerbrick	P
Tournament Coordinator	Adrienne Duncan	R
Financial Assistance Coordinator	Caitlyn Pommainville	P