



**MDHA Executive Meeting
Monday August 21, 2023
7:00 pm via Webex**

Call to Order

The President called the meeting to order at 7:01 and quorum was noted.

Approval of Minutes of July Executive Meeting

Motion to adopt the July Executive Meeting minutes.

- Moved by Cheryl Cooper, seconded by Julia Tuff

CARRIED

President's Report

The President made the following points in her report:

- Congratulations to Chris Rheame for being named the risk and safety representative on the GHA board. Chris will continue his responsibilities as GHA Convenor for MDHA.
- Thanks to Jay Kennedy and volunteers for a successful equipment exchange night
- AAA tryouts have started; AA tryouts to start this upcoming weekend; we will keep those responsible updated about implications for Rep B tryout rosters and beyond
- Conditioning camp starts tomorrow
- In mid -September, GHA will host a meeting for discipline representatives to discuss TTM and video reviews
- 5 pm ice times will increase due to lack of available ice around the city

- Take note of the GHA Important Dates that have been previously circulated
- A draft ice schedule was circulated for review. Any questions should be sent to Lesley. Once finalized, times should be posted on the website. Also convenors were encouraged to post information about how sort-out evaluations would be conducted.
- Longtime MDHA executive member Wally Sampson had recently passed away. MDHA will look into sending flowers or a monetary donation once more information has been received.

New Business/Reports

1. Treasurer's Report – Stacey

The Treasurer gave a brief update on MDHA finances indicating that account balances were as expected with incoming registration revenues and the association was well positioned for early season expenditures.

a. Team Bank Accounts

Following up on a discussion at the July Executive meeting, the Treasurer briefed on what she had found out with respect to team bank accounts and what was available to facilitate the management of these accounts by team volunteers. Some of the issues identified included the requirement for two signatures on all withdrawals, the cost and delay in getting cheques, and the time and effort of establishing an account.

Stacey said Scotiabank and TD offered community accounts with lower fees but still required dual signatures for withdrawals. She indicated that Scotiabank offered a service for a small additional fee that would allow e-transfers from team accounts, once authorized by two designated persons.

Another option that was considered was having a team official pay for expenses from a personal account and then reimbursed by the team treasurer after the submission of receipts. This process would not necessarily require the dual signatures, provided adequate documentation and reporting was in place. It was noted that the MDHA bylaws currently require dual signatures.

The President suggested that MDHA could require all teams to establish their accounts at a specific Scotiabank branch and that the Treasurer should investigate whether that branch would be willing to waive the supplementary fees for the e-transfer service. The President would work with the Treasurer and the Secretary on the wording of the directive.

It was also suggested that the Treasurer inquire about the possibility of the Scotiabank branch coming to a mobile location to facilitate the setup of accounts by team officials.

2. Registrar's Report – Tamara

The Registrar committed to circulating a new report with the latest registration numbers shortly after the meeting.

Given that there was still room in the Body Contact Clinic (scheduled for August 30), Tamara and Julia would work together on how to determine making the clinic available to players outside of the U14 age group.

Both sessions for the “Come Try Being Goalie” event were full with a lengthy wait list. The possibility of a third event in September may be considered.

Tamara also noted a high volume of transfers being processed for the upcoming season.

3. VP Competitive Report – Julia

The VP Competitive covered the following points:

- A Rep B coaches meeting is to be held August 22 where coaches will receive jerseys and equipment
- The U10 Canucks head coach position was still vacant
- Rep B tryouts start September 3 with goalie evaluations and team tryouts following. The VP Competitive requested assistance from volunteers, including convenors, particularly for evaluations

Independent Third-Party Investigation

On behalf of the VP Discipline, Risk and Safety, Julia informed the Board that the independent third-party investigation that was requested to investigate an incident at the end of the hockey season was still ongoing. Given the status of the investigation, the player being investigated will be allowed to register for the upcoming hockey season and will be allowed to participate in hockey activities unless there are additional disciplinary actions resulting from the investigation once it has been completed and shared with MDHA.

Some members expressed frustration with the length of the investigation because of the resulting lack of clarity for the player and MDHA. It was also emphasized that the priority for the management of this matter must always be player safety.

The timing for the conclusion of the investigation remained unclear but Matt would be continuing to follow up with the third party. The Board was reminded that the previous Executive had put measures in place to prevent a similar incident from happening.

4. VP House Report – Ward

MDHA Executive Work Descriptions

The VP House indicated that he had sent out MDHA Executive job descriptions to each position holder. Some members had noted some responsibilities were out of date with current realities and required cleanup. Ward recommended putting together a small committee to review the job descriptions in order to be in a position to propose changes at the next Annual General Meeting.

Goalie Training

Ward also raised a modified model for goalie training for house league goalies. The current model was setting aside funds to pay for goalie training at Amped that the families register for from Amped's available program. Ward suggested asking Amped to organize some sessions specifically for Metcalfe goalies to attend. The Chair asked the Player Development Coordinator to investigate the feasibility of such a model with Amped.

5. VP Discipline, Risk and Safety Report – Matt

[The VP Discipline, Risk and Safety was not able to attend so his report was covered by the VP Competitive above.]

6. Ice Scheduler Report – Lesley

The initial schedule was sent out for review. Bernard Grandmaitre arena will be closed for the entire season and no ice in Manotick will be made available to Metcalfe this year.

7. Equipment and Merchandise Report – Jay

The Equipment and Merchandise Coordinator shared that the Equipment Exchange was very successful with lots of donations being brought in and

lots of equipment being picked up, including by parents of first year hockey players.

Jay indicated that a message had been prepared to convey parent concerns to the merchandise supplier Lacroix. Jay was confident that the upcoming season with Lacroix should go more smoothly.

8. Player Development Report – Nic

The Player Development Coordinator indicated that everything was ready for the Conditioning Camp and that he was determining final participation for the “Come Try Being Goalie” sessions.

Roundtable

The Financial Assistance Program Coordinator informed the Executive that two families had been approved for the Financial Assistance Program.

Adjournment

Motion to adjourn

- Moved by Maryam Sugrue-Foubert
MOTION CARRIED

Next Meeting: September 18, 2023 at 7 pm via Webex

POSITION	NAME	ATTENDANCE (Present/Regrets)
President	Julianne Oelke-Simonsen	P
Past President	Cheryl Cooper	P
VP – House Operations	Ward Mallon	P
VP – Discipline, Risk & Safety	Matthew D. Graham	R
VP – Competitive	Julia Tuff	P
Registrar	Tamara Brittain	P
Ice Convenor	Lesley Parker	P
Treasurer	Stacey Heins	P
Secretary	Brian Gear	P
Convenor – U7	Nathaly Barnett	P
Convenor – U9	Maryam Sugrue-Foubert	P
Convenor – U11	Jessica Dearden	P
Convenor – U13	Todd Lockett	R
Convenor – U15	Andrew Penner	P
Convenor – U18	Adam Baker Deb Monaghan	P P
Convenor – U21	Deb Monaghan	P
Equipment and Merchandise Coordinator	Jay Kennedy	P
Player Development/Coach Mentor	Nick Pommainville	P
Fundraising Coordinator	Vacant	
GHA Convenor	Chris Rheaume	P
Webmaster	Darryl Swerbrick	P
Tournament Coordinator	Adrienne Duncan	P
Financial Assistance Coordinator	Caitlyn Pommainville	P