



## **MDHA Executive Meeting**

**Monday April 15th, 2024**

**7:00 pm via Webex**

### **Call to Order**

The meeting was called to order by the President at 7:01 pm and quorum was noted.

### **Approval of Minutes of January, February and March 2023 Meetings**

*Motion to adopt the January, February and March 2023 Executive Meeting minutes as presented.*

– Moved by Cheryl Cooper, seconded by Stacey Heins

MOTION CARRIED

### **President's Report**

a) Annual General Meeting date and preparation

The President thanked Executive members for supporting Metcalfe Jet teams in the playoffs and throughout a successful season noting that four championship banners were won.

She provided a debrief from the GHA Board meeting:

- D9 referee applications were open
- Rule 11.4 "maltreatment" rule was going to be brought to HEO for modification

- Rules for U21 that were tried over the playoffs would be brought forward for approval for regular season play
- The pathways for u13 and u15 will not be in effect for 2024-25 but will be in place for 2025-26

The President also indicated the need to set up a meeting for the budget committee to discuss the budget for the 2024-25 season so that registration fees could be set.

The President sought the views of the Executive regarding the timing and format for the MDHA Annual General Meeting.

*Motion to hold the MDHA Annual General Meeting on Monday May 27<sup>th</sup>, 2024 at 7 pm via Webex*

– Moved by Cheryl Cooper, seconded by Deb Monaghan

MOTION CARRIED

The President will inform the GHA Chair of the AGM date since he showed interest in attending.

## **New Business/Reports**

### 1. Review of by-law changes to bring to Annual General Meeting

The President asked for comments on the constitution and by-law changes proposed by the Secretary that were circulated in advance of the meeting.

The Past President indicated that there were two additional changes required:

- Remove reference to the tournament committee in By-Law 2, Article 4.7 given that the Tournament Coordinator now handles those responsibilities; and
- Remove reference to the Rep B account in By-Law 2, Article 4.8 because there is only one General Account now.

In the course of discussing the accounts for MDHA, the Fundraising Coordinator suggested linking the fundraising email address to the account in order to have visibility into deposits that were being added to the MDHA account from fundraising. It was mentioned that the same for Tournaments Coordinator and Equipment Coordinator could also be useful. The Treasurer indicated that up to 10 email addresses could be added to the account for deposit purposes and suggested that it be tried first with the Fundraising Coordinator on a pilot basis before adding others.

## **2. Approval of regulation changes**

The Secretary presented proposed changes to the MDHA regulations for approval. There was some concern around the interpretation of Regulation 1, Article 1.5 and Article 6.2 regarding consumption of alcohol at MDHA events. The Secretary agreed to propose new wording for the consideration of the Executive at the next meeting.

## **3. Volunteer appreciation dinner - May 24 at Metcalfe Golf Course – Jessica**

Prizes for the event have been organized. The Webmaster will send emails to team managers with a link for attendees to RSVP.

## **4. Trademark Update – Todd**

Todd reported that he had the all-in costs for trademarking the new Metcalfe Jets logo. The total for jerseys, clothing, hockey equipment, online registration, hosting tournaments would be \$866 plus an additional \$1000 in lawyer fees.

Members asked whether the Canucks logo was trademarked to which Todd responded no and that would entail additional cost. There was some discussion then about asking Russell to contribute to the costs for trademarking the Canucks logo.

Further action on the trademark was deferred to the next meeting after the VP Competitive had asked Russell about trademarking the Canucks logo.

## **5. Treasurer's Report – Stacey**

### **a) Update on Audit**

The Treasurer reported that an email was about to be sent out looking for someone in the MDHA community that could review the MDHA financial statements.

Stacey also noted that the MDHA general account was at \$123K, roughly \$20K lower than it was at the end of the last two seasons. The reasons were higher ice and officials expenses.

The Executive noted that costs will continue to increase which will also cause registration fees to climb. The President noted the importance of fundraising activities as a supplemental form of revenue to help keep pressure off raising registration fees.

## **6. Registrar's Report – Tamara**

The Registrar indicated that she was doing some verifications for AAA tryouts that were underway.

## **7. VP House Report – Ward**

The VP House had nothing to report other than being pleased about house playoff results for the Jets teams.

## **8. VP Competitive Report – Julia**

The VP Competitive indicated that the Rep B agreement with Russell was being finalized and she would be forwarding to the President for signature shortly.

Julia said that the email looking for Rep B coaching applicants but there were problems with its transmission. The problem has since been rectified. She was also reaching out to the U9 Convenor in the search for potential U10 coaches.

Julia noted that she would be looking for more ice time for tryouts in the 2024-25 budget discussions.

Julia reported that she had asked Russell to include all Canucks Rep B teams to their ice allocation next season.

#### **9. VP Risk & Safety, Discipline – Matt**

The VP Risk & Safety, Discipline informed the Executive that he had been contacted by the Ottawa Police Service (OPS) regarding an investigation stemming from a reported incident in December 2023. Matt indicated that MDHA had provided OPS the requested information and will continue to support OPS as required.

Matt reported that he had only received 3 injury forms throughout the season, including only one concussion report. He suggested that the new VP should prioritize communicating the importance of these reports to protect players.

#### **10. Ice Scheduler Report – Lesley**

Nothing to report

#### **11. Equipment and Merchandise Report – Jay**

- a) Equipment return**
- b) Tender for new supplier**

The Equipment Coordinator reported that the team equipment return was the previous weekend with most equipment being returned but still some outstanding teams. Jay said that some equipment, particularly goalie gear, will need to be replaced.

The President asked whether there would be a request for proposals done for a new merchandise vendor. Jay responded he could do one but would need help to know what was required. Deb indicated she may have the documentation from when she was Equipment Coordinator. Some members indicated it would be worthwhile exploring whether there was an arrangement that would return a portion of the sales to MDHA.

## **12. Player Development/Coach Mentor Report – Nick**

### **a) Conditioning camps, body contact clinic, “Give Goalie a try”**

The Player Development Director just reported that he was looking at camps/clinics for the summer.

## **13. FAP Coordinator Report – Caitlyn**

### **a) U18 bursary application**

On behalf of the FAP Coordinator, Nick reported that nominations had been received for coach and volunteer awards.

Bursary applications were slowly coming in and there would be social media reminders coming out soon.

## **14. Fundraising Report – Kellie**

### **a) Trivia Night – May 4th at Greely Community Centre**

The Fundraising Coordinator reported that ticket sales for the event were very slow and needed to sell 10 tables to break even. She suggested reaching out to businesses to see if they want to pay for a table.

Kellie reported that Deb had been collecting donations there was still a need to reach out to businesses for donations and more volunteers were needed to help with the event.

**b) Summer Skates**

The Fundraising Coordinator reported that the Summer Skates sale went very well with positive feedback from parents and the vendor was great to deal with. The result was \$898.53 raised for MDHA. Kellie indicated she would be looking to start the sale earlier next season in order to get more team orders in.

**15. Convenor Reports (U7-U21)**

**a) U7 – Nathaly**

Nothing to report.

**b) U9 – Maryam**

Absent and no report submitted.

**c) U11 – Jessica**

Nothing to report

**d) U13 – Todd**

Nothing to report .

**e) U15 – Andrew**

The U15 Convenor was very happy about the success of the U15 teams, having swept all the championship banners.

**f) U18 – Adam/Deb**

Adam reported that one U18B team squeaked in quarters and made it to semi-finals and another U18B team went to the finals and lost in overtime.

**g) U21 – Deb**

The U21 Convenor reported that the U21 team was in the middle of the standings and rallied late in the season. They made it to the finals but lost.

**Roundtable**

In the roundtable, the President shared that the Treasurer's father had passed away and that she made a \$100 donation on behalf of the MDHA to the charity of the family's choice.

The Secretary reminded Executive members of the need to submit annual reports in advance of the annual general meeting.

The Ice Scheduler noted that public consultations on the renovations to the Larry Robinson Arena were coming up. The President shared that she would be attending a meeting with Councillor George Darouze and other stakeholders in advance of the public consultation.

The Fundraising Coordinator indicated her interest in joining the Budget Committee.

**Adjournment**

*Motion to adjourn*



- Moved by Julia Tuff

MEETING ADJOURNED

Next Scheduled Meeting: ***Monday May 13, 2024 at 7pm***

<b>POSITION</b>	<b>NAME</b>	<b>ATTENDANCE (Present/Regrets)</b>
President	Julianne Oelke-Simonsen	P
Past President	Cheryl Cooper	P
VP – House Operations	Ward Mallon	P
VP – Discipline, Risk & Safety	Matthew D. Graham	P
VP – Competitive	Julia Tuff	P
Registrar	Tamara Brittain	P
Ice Convenor	Lesley Parker	P
Treasurer	Stacey Heins	P
Secretary	Brian Gear	P
Convenor – U7	Nathaly Barnett	P
Convenor – U9	Maryam Sugrue-Foubert	R
Convenor – U11	Jessica Dearden	P
Convenor – U13	Todd Lockett	P
Convenor – U15	Andrew Penner	P
Convenor – U18	Adam Baker Deb Monaghan	P
Convenor – U21	Deb Monaghan	P
Equipment and Merchandise Coordinator	Jay Kennedy	P
Player Development/Coach Mentor	Nick Pommerville	P
Fundraising Coordinator	Kellie Blue	P
GHA Convenor	Chris Rheaume	P
Webmaster	Darryl Swerbrick	P
Tournament Coordinator	Adrienne Duncan	R
Financial Assistance Coordinator	Caitlyn Pommerville	P