

Monday, October 6th, 2025 @ 7pm

Via Webex



Call to Order

The president called the meeting to order at 7:02pm.

VP of Competitive

- 1) Sort outs – all Rep B teams have been formed, with 1 potential import for U18 pending
- 2) Sort out process was condensed into 2 weeks rather than previous years, being 4 weeks. Very busy and chaotic. Recommendation for next year to be spread out.
- 3) Ideas for relief of sort out pressure, pickup jerseys + socks prior to the first sort out day & push for digital evaluations.
- 4) New jerseys will be required for next season.
- 5) Some teams have already completed tournaments and have been very successful so far.

VP – Discipline Risk & Safety

- 1) Report was sent out on September 22nd. Report attached in Appendix 1.
- 2) Oct 16th – coach/manager meeting. Gilles will be in attendance and present for 30 minutes.
- 3) Reminder to all coaches of Rule of 2.

VP – House Operations

- 1) Evaluation Guide is in the works – standardized approach for all evaluations including evaluation sheets & on-ice drills.
- 2) Ice update – Osgoode ice is in. Kemp should be at the end of October. Metcalfe weekend of Oct 18th.

Convenor Reports

U18

- 1) Adam was not in attendance as U18 sort outs were happening during the meeting
- 2) Teams should be finalized by the end of the week.

U15

- 1) Stacey was not in attendance.
- 2) U15 sort outs are done, teams are on the ice. Both B teams had games this weekend and came away with a win.

U13

- 1) All teams (4) are finalized.
- 2) C team needs more on-ice help. Meeting to be arranged with Jessica, Ward & parents.

U11

- 1) Melissa & Andrew were not in attendance.
- 2) Struggling with goalies – potential imports from Leitrim & Blues

U9

- 1) 80+ kids were involved in sort outs, difficult to manage as a single convenor.
- 2) Low volunteer turnout caused strain during evaluations.

U7

- 1) 6 teams were finalized, sorted primarily by age and skill level while accommodating as many friend requests as possible. Only a few shuffles made after the Fun Skate
- 2) All U7 teams are invited to an Ottawa 67s funday in February, watch the game and go on the ice during intermission
- 3) Vote required to increase the team fees to \$150, if teams want to, to accommodate for inflation for parties & funday registrations. * Electronic vote to be sent to board members*

Adjournment

Motion to adjourn

- Moved by _____
- Next Scheduled Meeting : Monday, November 17th

MDHA – Metcalfe District Hockey Association

Executive Meeting Minutes

October 6, 2025

Position	Name	Attendance (Present/Regrets)
President	Ward Mallon	P
Past President	Julianne Oelke-Simonsen	R
VP – House Operations	Todd Lockett	P
VP – Discipline, Risk & Safety	Roshan Abraham	P
VP – Competitive	Julia Tuff	P
Registrar	Tamara Brittain	P
Ice Convenor	Jason Poloski	P
Treasurer	Rebecca Young	P
Secretary	Sarah Ladouceur	P
Convenor – U7	Andrea Piquette	P
Convenor – U9	Nathaly Larter	P
Convenor – U11	Melissa Dow / Andrew Penner	R/R
Convenor – U13	Jessica Dearden	P
Convenor – U15	Stacey Heins	R
Convenor – U18	Adam Baker	R
Convenor – U21	Maryam Sugrue-Foubert	R
Equipment & Merchandise Coordinator	Jay Kennedy	R
Player Development / Coach Mentor	Nick Pomainville	P
Fundraising Coordinator	Tanya Leger	P
GHA Convenor	Chris Rheaume	P
Webmaster	Darryl Swerbrick	P
Tournament Coordinator	Adrienne Duncan	P
Financial Assistance Coordinator	Caitlyn Pomainville	R

MDHA – Metcalfe District Hockey Association
Executive Meeting Minutes
October 6, 2025

Appendix 1

VP Discipline, Risk & Safety

MDHA Discipline, Risk, and Safety Issues Status Report

Date: 2025-09-22

Prepared by: Roshan Abraham

Overview: Welcome everyone to start of another great MDHA Season! There are no Discipline issues to report.

The GHA Discipling Chair has identified the following items to communicate to the associations.

1. **Rule of 2** - There must be two adults with clearance always present inside the room.
 - In the past three years, there have been 11 instances where the Discipline Chair had to intervene due to various issues such as posting pictures online, horsing around, fights, bullying, racial slurs, and alcohol in the dressing room (U15 at another district).
 - NOTE: Guidance from Hockey Canada is written as a guideline, but HEO and the district have specific rules. The Discipline Chair recommends the Rule of 2 be followed at all levels, it is not sufficient to stand outside a locker with an open door.

2. **Video Review Policy**

- **Use of Video:** Intended to facilitate disputing a call, for use at a hearing, to exonerate, or for non-calls.
 - Videos need to be reviewed by the President and the VP of discipline with the intention to filter out inconclusive videos.
- **Gilles' Comments:** There were 35-45 reviews from district 9 associations last year. Emailed statements from observers are generally not effective; video is preferred.
 - Outcomes are as follows:
 - 35-40% of calls are reduced
 - some are inconclusive due to bad quality, distance, or inaudibility.
 - Non-calls are beyond district 9's jurisdiction and only HEO has the authority to address. A fee of \$150 is required.
 - NOTE: minimum suspensions can not be appealed; the only realistic option is to dispute the call with video evidence.

3. **Referee & Formal Complaint Process**

- **Referee Complaint:** Coaches should fill out the form and get it vetted by the association. The association should provide guidance on an effective complaint before submitting it to GHA.

- **NOTE:** Avoid opinionated or emotionally charged complaints; share facts. Focus on player safety and disrespectful behavior.
- **Formal Complaint:** Many complaints can be dealt with at the association level (President to President communication). Handle complaints in a positive and civil manner. If necessary, escalate to GHA.

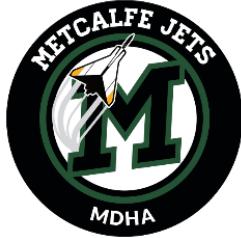
4. **Code of Conduct Info Session**

- Kevin Graham will not be attending this year. Gilles is aiming to speak for 30 minutes.
- GHA Rules - Section 21: In November 2024, Gilles made a motion to copy relevant discipline rules and regulations under section 21. Please encourage your coaches to read section 21. Any questions can be referred to Roshan.
- GHA's Session is scheduled for Oct 16th.

MDHA – Metcalfe District Hockey Association
Executive Meeting Minutes
October 6, 2025

Appendix 2

Treasurer Report



Overview of Bank Status:

As of October 4th, 2025, the bank is sitting with a balance of **\$318,216.28**.

The following are payments where the cheques have yet to be cashed or operation payments that have been scheduled but the payment has not been sent:

Bank - Main Chequing Account						
Reconcile Status: Not Reconciled						
Date	Ref No.	Payee	Memo	Payment	Deposit	Type
29/09/2025		Laura Lalonde		129.95		Expense
29/09/2025		Jeff Bauder	Development 1 Online x 2 - \$113.00 Development 1 In Class x 2 - \$565.00 Respect in Sport for Leaders x 2 - \$79.10	757.10		Expense
30/09/2025		Daniel Dubois	goalie evaluations he provided for our U18 Canucks tryouts	100.00		Expense
03/10/2025		Jay Kennedy		225.95		Expense
04/10/2025		Laura Lalonde		28.25		Expense

Outstanding Payables & Receivables

A/P Aging Summary Report						
Metcalfe District Hockey Association						
As of April 30, 2026						
Supplier	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	◊ Total
City of Ottawa - HALL RENTALS	-	-	135.57	-	981.02	1,116.59
Gloucester Hockey Association	-	-	-	-	259,749.89	259,749.89
JOG Athletics	-	-	-	-	8,140.00	8,140.00
Township of North Dundas	-	-	-	11,032.44	-	11,032.44
TOTAL	-	-	135.57	11,032.44	268,870.91	\$280,038.92

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A/R Aging Summary Report						
Metcalfe District Hockey Association						
As of April 30, 2026						
Customer	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	◊ Total
Blues Hockey Association	-	-	-	-	-0.08	-0.08
Sports Pay	-	-	-	-	52,185.00	52,185.00
U16 Canucks	-	-	-	-	7,534.00	7,534.00
TOTAL	-	-	-	-	59,718.92	\$59,718.92

Monday, October 6, 2025 04:44 PM GMT-04:00



GIC's

- \$80,000 for Jerseys put into an 18 month non-cashable GIC – will come due for renewal March 2026 (which is when it is expected to be needed for deposit on New Jersey Purchase)
- \$7,500 FAP – put into a rolling 1 year cashable GIC

Other Administrative Notes:

- Team Bank Accounts & Email Addresses
 - All teams have been given access to their accounts except for the following teams:
 - U18 Castor River Canucks
 - U18 House League (4 teams)
 - U9 B4 – late addition notified Oct 5th – working on getting accounts opened ASAP

Where are we with Registration? **As of October 2nd, 2025**

Total Registration Income is \$450,872.50

	U11	U13	U15 HL	U18 HL	U21	U7	U9
Income							
Registration Fees	48,056.25	64,152.50	62,640.00	69,311.25	9,495.00	41,037.50	61,146.25
District Transfer		-1,690.00	-3,915.00	-3,740.00			
Family Assistance Payments				820.00			845.00
Total Income	\$ 48,056.25	\$ 62,462.50	\$ 58,725.00	\$ 66,391.25	\$ 9,495.00	\$ 41,037.50	\$ 61,991.25
Total House League Income	\$ 348,158.75						
	U10 Rep	U12 Rep	U14 Rep	U15 Rep	U16 Rep	U18 Rep	
Income							
Registration Fees	0.00	0.00	0.00	0.00	0.00	0.00	
District Transfer							
Total Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total Rep Income	\$ 0.00						
	Camps & Clinics	Rep Tryouts	U18 Rust Off Game				
Income							
Registration Fees	17,300.00	36,090.00	400.00				
Total Income	\$ 17,300.00	\$ 36,090.00					
Other Reg. Income	\$ 53,390.00						

A handwritten signature in black ink, appearing to read 'Rebecca Young'.

Rebecca Young

Treasurer - MDHA